

# WILLOWS UNIFIED SCHOOL DISTRICT

## **MEASURE B CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

**Tuesday, August 14, 2018**

**4:00 p.m.**

### MINUTES

Members Present: Dennis Asbury, Jim Lambert, Sylvia Hoenike, David McDonald, Jamie Millen, Janet Perez, Michelle Thomas, and Natalie Wolder

Members Absent: None

District Staff Present: Mort Geivett, Debby Beymer, and Julie Soeth

1. Call to Order at Murdock Elementary School – **655 French St., Willows** – Jim Lambert called the meeting to order at 4:01 p.m.
2. Approve Agenda – Jamie Millen moved, seconded by Sylvia Hoenike to approve the agenda.  
**AYES: Asbury, Lambert, Hoenike, McDonald, Millen, Perez, Thomas, and Wolder**  
**NOES: None**  
**MOTION PASSED: 8-0**
3. Tours of Facilities
  - Tour of Projects at Murdock Elementary School – **655 French St.** – Principal Stephen Montana provided a tour of the new buildings which includes classrooms, computer lab/library, staff room, and restrooms. Flooring, wiring for IT, and blacktop still need to be completed. Hope to move in by the end of August.
  - Tour of Projects at Willows High School – **203 N. Murdock Ave.** – Dr. Geivett provided a tour of the gym, locker rooms and cafeteria. Cafeteria floor and bathrooms as well as the locker rooms should be ready for use by August 24, 2018. Gym is complete and is currently being used.
4. Continue Regular Meeting at **823 W. Laurel St., Willows – Room 201**
5. Approve Minutes of May 15, 2018 – Sylvia Hoenike moved, seconded by Jamie Millen to approve the minutes of May 15, 2018.  
**AYES: Asbury, Lambert, Hoenike, McDonald, Millen, Perez, Thomas, and Wolder**  
**NOES: None**  
**MOTION PASSED: 8-0**
6. Public Comments - None
7. Committee Member Reports - None
8. Projects Update – Updates for the individual projects were discussed during the tours. Dr. Geivett shared that it will be a month or so before the projects will be completed and all the bills paid. If  
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there is any money left over, the architects would charge us about \$645,000 to draw up plans for Phase II. He does not feel that the District needs to incur that expense since Phase II will consist of such things as new window coverings, carpet, and new fire alarm/intercom systems. District staff could take care of that.

9. Financial Reports – Debby Beymer, Director of Business Services, went over the expenditures for Measure B to date. Upgrade to the sound system at WHS was removed from the bond and added to the district expenditures.
10. Response to the Grand Jury Report – Discussed the Grand Jury report and reviewed the draft response.  
Sylvia Hoenike moved, seconded by Jamie Millen to approve the Grand Jury Response with the minor change and addition.  
**AYES: Asbury, Lambert, Hoenike, McDonald, Millen, Perez, Thomas, and Wolder**  
**NOES: None**  
**MOTION PASSED: 8-0**
11. Informing the Public About Projects – Committee requested a flyer be put together for the public. Debby Beymer will put a flyer together and put it on Facebook, post it around town, provide one to the Willows Chamber of Commerce, and distribute them at the Back to School Nights. Dr. Geivett is working with the Valley Mirror on an article for the newspaper.
12. Future Meetings – Meetings were set for October 9, 2018 at 4:00 p.m. (starting with a tour of Murdock when the buildings are complete), and January 22, 2019 at 5:30 p.m.
13. Future Agenda Items – Set up annual organizational meeting.
14. Adjournment and Next Meeting – Meeting was adjourned at 6:30 p.m. The next meeting will be held on Tuesday, October 9, 2018 at 4:00 p.m. Members will meet at Murdock Elementary School for a tour of the facilities. Meeting will continue at the District Office following the tour.